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| **Milestones & WBS – Halwani Bros** |

**Version tracking**

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| --- | --- | --- | --- |
| Version | Date | Summary of changes | Initials |
| 0.1 |  | Document creation | Y. Sh. |
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# Milestones

## Problem 1: Shortage of Sesame Seeds

Objective: Secure local suppliers to ensure continuity in the tahini production line without dependency on USD payments upfront for imported sesame.

### Milestone 1

Identify and Evaluate Potential Local Suppliers (Month 1-2)

* Task 1: Research local sesame seed suppliers.
* Task 2: Conduct supplier background checks and quality assessments.
* Task 3: Negotiate contracts and payment terms with selected suppliers.
* Task 4: Finalize agreements for consistent sesame seed supply.

### Milestone 2

Initial Stock Procurement and Quality Testing (Month 2-3)

* Task 1: Procure first batch of sesame seeds from the new supplier.
* Task 2: Conduct quality tests and ensure the seeds meet production requirements.
* Task 3: Validate the operational feasibility of using locally sourced sesame.

### Milestone 3

Adjust Production Processes to Accommodate Local Supply (Month 3-4)

* Task 1: Modify production schedules based on sesame availability.
* Task 2: Adapt any machinery and storage practices if needed.

### Milestone 4

Resumption of Tahini Production Line (Month 4)

* Task 1: Restart the tahini production line.
* Task 2: Monitor supplier performance and address any bottlenecks.

## Problem 2: Compliance with Import Regulations for Processed Meat

Objective: Export products to generate USD reserves for purchasing imported meat, allowing the processed meat production line to restart.

### Milestone 1

Develop Export Strategy (Month 1-2)

* Task 1: Identify potential markets for exporting products.
* Task 2: Ensure compliance with export regulations in target countries.
* Task 3: Partner with distributors and secure contracts for export.

### Milestone 2

Secure USD Payments from Exported Products (Month 3-4)

* Task 1: Set up the payment structure for foreign customers.
* Task 2: Monitor USD inflow from exports to meet meat import needs.
* Task 3: Maintain financial controls to ensure payments meet import cost requirements.

### Milestone 3

Import Meat Using USD from Exports (Month 4-5)

* Task 1: Secure contracts with suppliers for the required imported meat.
* Task 2: Ensure all regulatory and payment requirements are met.
* Task 3: Finalize the import process and confirm delivery timelines.

### Milestone 4

Restart Processed Meat Production Line (Month 5-6)

* Task 1: Ensure production can begin immediately upon receipt of imported meat.
* Task 2: Scale production gradually, considering the volume of imported meat.
* Task 3: Monitor sales for local distribution and exports.

# Work Breakdown Structure (WBS)

## Level 1: Project Initiation

1. Project kickoff
2. Team assignments
3. Initial risk analysis

## Level 2: Tahini Production Revival

1. Supplier identification
2. Contract negotiation
3. Quality assurance of sesame seeds
4. Adjust production for local supply

## Level 3: Processed Meat Line Restart

1. Develop export strategy
2. Market research for export
3. Securing USD through exports
4. Importing meat
5. Restarting production

## Level 4: Monitoring and Control

1. Regular meetings with procurement and production teams
2. Supplier performance reviews
3. Financial and compliance checks